

# DRYMEN SHOW TRADE STAND REGULATIONS

## APPLICATIONS

### *Application Forms*

Applications for the Trade Stand space must be made on the official form (enclosed) and be signed and returned with full payment. Cheques to be made payable to 'Strathendrick Agricultural Society' Applicants must state briefly on the form what they propose to exhibit/sell (e.g. Confectionary, plants, furniture etc)

### *Acceptance*

Unless advised otherwise all fully paid trade stands can be taken as confirmed and accepted. The positioning of Trade Stands is at the absolute discretion of the organisers but consideration will be given to requests.

Noise Level – in order to assist us with positioning of stands please indicate on your form if the nature of your stand would produce a level of noise (ie balloons, paint ball etc) Any such stands would not be positioned close to livestock areas.

### *Cancellation*

By applicant - In the event of cancellation by an applicant, the applicant remains liable for the full amount. If Drymen Show is postponed or cancelled due to circumstances out with our control all trade stands monies will be transferred to the rescheduled date. A full refund will be made to any trade stands for which the new date is not suitable.

## SITE PREPERATION

### *Contractors*

Trade Stand holders are permitted to employ their own contractors to supply and erect tents, marquees and displays etc at their own expense. It is the responsibility of the Trade Stand holders to ensure that their contractors are fully conversant with these regulations. Strathendrick Agricultural Society (SAS) cannot act as agents between Trade Stand holders and their contractors or enter into any dispute between them.

### *Occupation of Space*

Large equipment stands (tractors, cars, large machinery etc) must be set up by 10.00pm on Friday 28<sup>th</sup> May, 2010. This is in order to cut down on the amount of traffic going through the showfield on the Saturday morning. All stands must be set up and staffed by 8.45 am on the day of the Show

No Trade Stand holder may occupy any space other than that allocated. ROPES, PEGS, TOW-BARS, SIGNBOARDS ETC, must all be contained within the boundaries of the stand, and must not overhang or obscure neighbouring stands.

### *Hours of Opening*

Drymen Show is open to the public from 9.00 am to 5.00 pm. All stands must be 'open for business' during these hours.

## SECURITY PRECAUTIONS, HEALTH & SAFETY AND INSURANCE

### *Health and Safety, Risk Assessment and Fire Precautions*

As instructed by Stirling Council it is the responsibility of all Trade Stand holders to complete the appropriate parts of the RISK ASSESSMENT FORM WHICH MUST BE RETURNED with the application form.

It shall be the responsibility of Trade Stand holders to ensure that their stands are soundly erected and that their stands and exhibits are at all times safe. In the event of fire, Trade Stand holders should raise the alarm by shouting 'FIRE' and warn all those in the immediate vicinity. Every effort should be made to extinguish the fire.

### *Property*

Trade Stand holders are advised to make adequate arrangements for the security of their goods from arrival on site till departure.

All lost or found property should be reported immediately to Central Scotland Police who shall be on site on the day of the Show.

### *Tidiness*

Trade Stand holders must ensure tidiness on their stands, and in the area in front of their stands to. Bins/skips are provided by SAS and are located at various points around the site. After the show all refuse should be bagged or disposed off in the bins/skips provided.

### *Liability*

Trade Stand holders are responsible for any and all damage or injury to persons or property within the confine of their stand. Trade Stand holders shall be responsible for the safety of all exhibits and machinery capable of causing injury which must be safeguarded to the satisfaction of SAS and in accordance with Stirling Council requirements.

### *Insurance*

SAS is not responsible for the security and safety of individuals or loss or damage of exhibits, personal effects or any property belonging to Trade Stand holders. Trade Stand holders will be responsible for insurance against fire, theft and third party damage to their stands, exhibits, property and personal effects. Trade Stand holders are also responsible for any damage caused by them to any property belonging to the SAS or any of its contractors. SAS recommend that Trade Stand holders arrange their own insurance for this purpose.

## **VEHICLES AND PARKING**

### *Vehicle Movement*

All Trade Stand holders and contractors' vehicles must be parked, in accordance with passes issued, by 8.30am on the day of the Show. After that time any 'trade stand' vehicle must park in the main car park. There is space for one vehicle behind most trade stands. No further movement of vehicles parked along trade stands space is permitted until 5.00 pm. This is for public safety reasons.

### *Catering.*

Country Refreshments have the sole catering rights at Drymen Show. Applications for mobile hot or cold food units, ice cream vans or mobile bars shall not be accepted, unless by prior arrangement with the Secretary.

### *Water*

Water points are provided at various locations within the Drymen Show site

## **SELLING**

Stand holders may not distribute handbills, leaflets or posters out with the stand space. SAS committee reserve the right to take whatever action is deemed necessary if the above instruction is disregarded.

## **VEHICLE PASSES AND ENTRY TICKETS**

### *Vehicle Passes*

Vehicles/people without passes will NOT be permitted entry to the site unless entry charges are paid at the gate. Trade Stand holders are responsible for providing the members of their staff, where applicable, with the necessary tickets.

### *Scale of issue of Vehicle Passes and Entrance Tickets.*

There is a free issue of tickets for the use of Trade Stand holders and their staff based on the stand size. Any additional staff must pay at the gate on arrival.

### *Issue date*

Tickets will be sent out in May. Trade Stand holders not receiving their allocation by 22nd May should contact the secretary. No free passes or tickets will be issued on site. Passes will be mailed to the address on your application form.

### *Refunds*

Under no circumstances will refunds be made to Trade Stand holders, their staff or representatives who have arrived at the Showfield without their tickets and have paid public prices to gain admission to Drymen Show.

## **STANDS**

Stand space is calculated in multiple units of 1ft frontage x approx 20ft depth. Trade Stand Holders requiring additional depth over the allocated 20ft must note this on the application form. Please note that areas where this can be achieved are limited and will be accepted on a first come first serve basis.

### *Closing Down*

Trade Stand holders, their employees or contractors, must not close up, take down or dismantle their stands, or pack up their exhibits, until 5.00 pm on the day. SAS will not be responsible for any item of equipment belonging to Trade Stand holders left on the stand after their departure from the Drymen Show site.

Trade Stand holders must leave their stand and sites entirely clear of litter and particularly of nails, pins, metal, glass, etc., to avoid the risk of or injury to stock grazing the ground at the conclusion of Drymen Show. Any Trade Stand holder leaving the stand area in an untidy condition may be charged towards the extra cost of labour to clean up the site.

Trade Stand holders who remove turf or disturb soil must restore it prior to leaving the site.

## **CONSTRUCTIVE CRITICISM & SUGGESTIONS**

Trade stand holders are invited to write to the SAS Secretary after the Show with constructive criticisms or suggestions that may be helpful in planning future Shows.



Small 1 vehicle & 2 people  
Med 2 vehicle & 4 people  
Large 2 vehicle & 6 people